



## Westlecot Bowls Club

### Minutes of the Management Meeting - held Wednesday 8/4/20 commencing At 11.00am by video link

#### Present:

President	Peter Stewart - PS
Chair Person	Mike Shawyer - MS
Treasurer:	Keith Williamson -KW
Secretary:	Carole Coombs - CC
Indoor Administrator:	Jayne Croston - JC
Outdoor Administrator	Gary Jackson - GJ
Membership Officer	Sheila Matthews SM

Points discussed and decisions made.

#### **ACTION**

#### **Subscription Issues.**

Only 60% of the membership had paid their subscriptions so far. The President had sent out an update email to members stressing the importance of paying their membership for 2020 and advising them of the cost savings we had put in place so far.

We have now received a number of queries from members regarding subscriptions for 2020. It was agreed that KW would message them at this stage informing them that there is an email coming out next week with options for them to consider.

KW

It was agreed that the 4<sup>th</sup> Option on the email would be to pay nothing and relinquish their membership of the club. If already paid this would be refunded.

It was suggested by PS that anyone who re-joined the following year should perhaps pay a joining fee. SM suggested that the most important thing is to advise those that pay nothing understand that they would no longer be members and have to re-join the club the following year. KW will draft out the letter to the members for the rest of the committee to look at and add to it if necessary.

KW

#### **Welfare**

Sue Fletcher had contacted MS to volunteer to set up a communication group during this difficult time. SM and CC advised the Chair Person that they had been contacting some members or past members to see how they are doing and offer any assistance if required. It was agreed that MS would suggest that Sue Fletcher liaises with CC and SM. Indoor and outdoor members to be included.

CC/SM

#### **Green Maintenance**

GJ advised that Bowls England recommendations for maintenance of greens is to continue with what we are doing but not cut the grass so short.

After discussion it was agreed that GJ write to Avon Sports advising them that we would like to reduce the number of days attendance from three to two per week for maintenance of the green using Bowls England advice.

GJ

## Green Maintenance Continued

**ACTION**

We would like to reduce their costs by 1/3<sup>rd</sup> at this very difficult time until we are able to start bowling again. In this letter we need to stress to Avon that we cannot continue to pay at the present rate. If they are not in agreement, we will need to consider going to another company for this work. MS and KW will assist Gary in drafting of the letter. In the meantime, Gary will contact Brian Whittingham to advise him of what we are proposing and get his opinion.

GJ

## Indoor Competitions

As we closed the indoors before completion of all leagues, it was agreed that the games that had been played would be used for the final positions. If, however some games were cancelled just before we closed the greens and could affect the final positions of the top teams, this would need to be looked at. It was agreed that the normal prize money would be paid to winners.

JC

The closing date for the National entries was 31/3 and it was thought that some members had not had the opportunity to enter before the close down.

It was agreed that JC would draft a letter to all members: -

Chasing team entries for next season

Advising them that we intend to hold a finals weekend sometime in September

JC asked if PS could do the wording for the club competitions to go in the email.

PS advised that the EIBA were happy that the two competitors for championship games for ladies and men be put on the form to be submitted and once the championship final played the winner would automatically go through to the champion of champions the following year.

PS would inform the EIBA that our intention is to arrange a finals weekend sometime in September.

JC

PS

PS

## AOB

PS had received a query from Brian Whittingham on behalf of others asking why we had not cancelled all cleaning within the club.

It was agreed that CC would inform Martin Baker that as we need to reduce costs further we will need to temporarily suspend all cleaning at the club.

CC would stress to MB that once everything goes back to normal, we would like to re-engage him. As per the contract the cleaning will temporarily cease from Friday 24/4/20. CC advised the meeting that MB had been undertaking a deep clean of all areas within the club including spot cleaning of carpets and cleaning of windows inside.

CC

CC advised the meeting that Brian Whittingham had come back with a quote for putting weed killer around the green and car park and area at back of privet hedge at a cost of £85.00. However, in BW's email he had stressed that the privet hedge will need to be cut soon as it would get out of hand and as he did not invoice us for all work done until towards the end of the season, he felt that we ought to get the hedges cut. He also stressed that the 2<sup>nd</sup> cut he does not charge for only the first and last cut.

After discussion CC was asked to get BW to just undertake the weed killing at the present time at the cost of £85.00. If the hedge needed cutting, we would see if we could get volunteers to cut it.

CC

CC advised the committee that May our caterer thanked the committee for trying to assist them in this difficult time, but that they did not see it feasible at the moment to supply Sunday lunches, as 80% of the food they would need to purchase comes from supermarkets and at present there were shortages in many areas.

The meeting was closed at 12.08pm