

Westlecot Bowls Club

Minutes of Management Meeting held on **Saturday 21st March 2020**

Present: Peter Stewart - PS **Apologies:** Sheila Matthews -SM
Kath Williamson - KW
Carole Cooper - CC
Jayne Croston - JC
Gary Jackson - GJ
Mike Shawyer - MS

Points Discussed and decisions made

ACTION

Indoor

No refund of subscriptions in light of slightly curtailed season.

Green to be opened for roll-ups and social bowls as soon as Government regulations allow.

Outdoor

KW recommended that members continue to be asked to pay the full 2020 subscription but that only 50% of that payment will be related to 2020. Members to be encouraged to permit the remaining 50% to be treated as a donation but can opt for that amount to be a loan to the club to be credited against 2021 and 2022 subscriptions. This will also apply to new members who have transferred from other clubs. Letter setting out scheme to be drafted by KW

KW

Members who have recently signed up at the Open Day will have their subscription carried forward to the 2020/21 Indoor and 2021 Outdoor Season. Seperate letter to be drafted by KW.

KW

Costs

Wages - where possible we will furlough staff and pay them 80% of their salary. KW to research Government scheme. **KW**

Green Maintenance - agreed we would liaise with Wroughton B.C and RoyalWootton Bassett B.C with a view to agreeing a joint proposal to Avon to reduce visits and therefore costs, from 3 to 2 per week. **GJ**

Cleaning - propose a 50% reduction in contract price and reduce cleaning from 7 to 3 days. **CC**

Other Ground Maintenance - no work to be ordered except weed killing of car park, paths around greens and bank behind privet hedge. **CC**

Electricity/Gas - reduce as far as possible. Thermostats to be set at 13C. **KW**

Biffa - Cease waste collections, until we re-open. **KW**

Perishable Stock - to be offered to members for cost. **GJ**

Loan Repayments to bank - continue with at present.

Indoor Handbook - delay decision on production/printing until circa June.

Other Points

Members Welfare - agreed we would offer assistance/support to members In communications. We will also discuss the possibility of a Sunday lunch delivery service offer with May. **CC**

Maintenance - Denis is concerned that one or two jobs are still outstanding, particularly the replacement of taps. MS to discuss with Des Rideout when We re-open. **MS**

Security Rota - with cleaners visits being reduced to 3 days from early April It was agreed that GJ, KW, PS and MS should visit club once per week to check all is well. GJ to set rota of days. **GJ**

Subscription Approach - agreed we would survey a few other clubs to ascertain their approach to 2020 Outdoor subs to ensure we are not out of line. Clubs to be checked and email reports back:

- Purton
- Haydon Wick
- West End
- RWB
- Stratton Churchways
- Wroughton

PS

CC

MS

GJ

JC

JC

The meeting was closed.